



0412241229 

admin@lindfieldsportscentre.com.au 

www.lindfieldsportscentre.com

76A Highfield Rd, Lindfield 2071 



VENUE HIRE

2023

TERMS & CONDITIONS

1. Bookings/functions/events: all are to be discussed/booked with Victor Vitorovic (Licensee of WLSRC), confirmation will be provided via email.

2. Applicants: must be a person over the age of 18.

3. Booking Deposit: on receipt of confirmation of the booking is required, the applicant is required to forward a booking deposit of 50% of the full hiring charge. Balance of fees must be paid 7 days prior to function/event.

4. Cancellation: In the event of a cancellation by the hirer, a percentage of the full booking charges will be forfeited by the hirer as follows:

- i. Less than 48 hours before the event/function – 100% of the fee
- ii. Between 2-7 days prior to the function – 75% of the fee
- iii. Between 8-21 days prior to the function – 50% of the fee.

Cancellation will not incur any penalty if written notice is received at least 21 days prior to the function date.

5. Function Coordination: Hire of WLSRC and facilities does not include the management and coordination of functions and events. Hirers are responsible for the organisation and co-ordination of all details regarding their functions and hire of WLSRC. In the exception that WLSRC staff are required to provide venue management, and function co-ordination services, an hourly fee will be charged to the hirer. No hirer is allowed behind the bar area, kitchen, pizza bar or downstairs area unless approved by Management.

6. Use of the Facility: All functions/events must comply with WLSRC conditions. The hirer is to ensure that nothing is permitted which is disorderly or unlawful in connection with the use of WLSRC. The hirer shall, while on the premises, abide by the directives of WLSRC staff. The hirer is responsible for the behaviour of those in attendance during the hire period. WLSRC reserve the right to ban and/or have any person/group removed from the premises where that person/group has or is likely to cause injury/damage to other persons or property. Consideration must be shown to the other users of the facility when dual usage is arranged. All functions are to cease by 12pm, Hirers then have one hour to vacate the premises. We can accommodate 62 off-street car park spaces.



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7. Smoking: WLSRC has a non-smoking policy. Smoking is not permitted on the premises.

8. Food and Beverages: WLSRC allows outside catering, however for WH&S and hygiene/food handling reasons this must be discussed with management at time of booking. Pizza Bar or BBQ is available for functions/events, prices and staffing requirements to be confirmed at time of booking. Beverages not supplied by the WLSRC are not to be brought onto or consumed on our licensed premises. Any person(s) not complying with our liquor licence regulations will not be permitted to remain in attendance of a function.

The hirer must also ensure that:

- i. No person under the age of 18 years shall be served with alcoholic liquor or allowed to consume alcoholic liquor
- ii. No alcohol is to be consumed outside the premises
- iii. The hirer or hirers of the premises shall be responsible for the good conduct of those attending the function.

9. Music and Noise: Music and noise are to be restricted to a reasonable level. All music and noise must cease by 12pm. WLSRC retains the right to control the level of music / noise created if deemed necessary. The level of noise emission from any band, orchestra, musical instrument, DJ or activity within the facility shall not exceed normal background noise level when measured at the nearest boundary of any residential property. All doors and windows to remain closed after 10pm. Those attending a function/event must leave the premises in an orderly and quiet fashion not to disturb neighbours.

10. Decorations: we allow the club to be decorated at your cost, all decorations must be removed on completion of event/function. Additional cleaning costs may apply in the event WLSRC have to remove and clean area.



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11. Damages and Repairs: The hirer will be responsible for any expense in connection with repairs, security, and improper use of safety equipment and/or extra cleaning which may become necessary as a consequence of the booking. WLSRC reserves the right to determine the cost of any damages and/or extra cleaning necessary, above and outside that which is normally expected following usage of WLSRC. WLSRC reserves the right to bill the hirer for additional costs.

12. Insurance: WLSRC has public liability insurance. WLSRC will take all necessary care but is not liable for any loss or damage to person or property suffered or incurred by the hirer.

13. Safety: No items shall be placed to obstruct or interfere with entrances, exits, emergency lighting, fire extinguishing equipment and fire alarms in the club. No function/event or activity may intrude on the safety and security of WLSRC staff and those attending. Open flames and heat devices are not permitted within the club.